



Board Meeting June 20, 2024
Meeting Location: Trans-Jordan Landfill

Attending:

Kane Loader, Chairman – Midvale City	Paul Browning – Sandy City
Russ Kakala – Murray City	Troy McDougal – Riverton City
Robert Markle – Draper City	Jason Rasmussen – South Jordan City
Dave Newton – West Jordan City	
Glen Kennedy – Midvale City	Josh Hill – Murray City
Jordan Hensley – Treasurer	

Also Attending:

Jaren Scott – Executive Director	Craig Hall – TJ Counsel
Ryan Kump – Sandy City	Jason Turville – Trans-Jordan Cities
Jill Fletcher – Trans-Jordan Cities	Olivia Resendez – Trans-Jordan Cities
Janet Best – Trans-Jordan Cities, Substitute Secretary	Chris Bowen - SLCoHD
Hayley Shaffer* - SLCoHD.	Cherie Anderson* - IRL

*Indicates on-line attendance

Absent

Brenda Bingham, Board Secretary

1. Welcome and Roll Call

Kane Loader called the meeting to order at 7:30 a.m. and welcomed all in attendance. A verbal roll call was taken and all in attendance are listed above for the record.

2. Public Comment

Kane opened the meeting to public comment. No public comments were made.

3. Approval of May 2024 Meeting Minutes

The floor was open to comments or requested revisions to the May 2024 Minutes. No revisions were requested.

Paul Browning made a motion to approve the May 2024 Board Meeting Minutes and *Dave Newton* seconded the motion. The motion passed unanimously.

4. Election of Board Officers

Kane turned the floor over to Jaren Scott for the annual Election of Board Officers. Jaren reviewed the positions that needed to be voted upon.

Chairman of the Board – Dave Newton nominated Kane Loader as Chairman of the Board and Troy McDougal seconded the nomination. No other nominations were made. Nominations were closed. Kane Loader was elected by acclamation.

Vice-Chairman of the Board – Dave Newton nominated Russ Kakala as Vice Chairman of the Board Kane Loader seconded the nomination. No other nominations were made. Nominations were closed. Russ Kakala was elected by acclamation.

Secretary – Kane Loader nominated Brenda Bingham as Secretary of the Board and Robert Markle seconded the nomination. No other nominations were made. Nominations were closed. Brenda Bingham was elected by acclamation.

Treasurer – Paul Browning nominated Jordan Hensley as Treasurer of the Board and Russ Kakala seconded the nomination. No other nominations were made. Nominations were closed. Jordan Hensley was elected by acclamation.

5. Proposed Budget FY 2024 – 2025

Jaren Scott and Jordan Hensley presented on the FY 2024 – 2025 Proposed Budget.

Public Hearing - Jaren noted that a Public Hearing was held on June 12, 2024 for both the Proposed Fee Increase and the Proposed 2024 – 2025 Budget. One change that was made to the proposed fee schedule after the last board meeting that was presented in the public fee hearing was the removal of the second tier for the new minimum charges. The proposed second tier (gross weight charges for vehicles 10,001 – 15,000 lbs.) would not meet the State of Utah requirements for the 500 lb. average that can be used as a minimum without weighing the customer in and out. No public questions / oppositions were made regarding the budget or fee schedule.

Proposed Budget FY 2024 – 2025 – A summary of the main points are listed below with the full presentation attached in the file.

- Fee Structure. The fee structure has been changed from \$24.00 per ton for member cities to \$26.00 per ton. Commercial / Gate Rate is going from \$39.00 per ton \$41.00 per ton. Anticipated rates at the Transfer Station, which will be approved when the Transfer Station opens, are \$36.00 per ton for member cities and \$51.00 per ton gate rate.
- The summary of anticipated revenues was reviewed. Overall, it is projected that total revenue will increase by 11.4% over the current year. If the transfer station is not opened as anticipated these revenues will not be met.
- Overall expenses are projected to increase 20.3% which includes all the increased costs for items such as COLA, Merit, Insurance, Fuel, Equipment Maintenance, completion of the transfer station, costs for running the transfer station and the hauling of the waste from the transfer station to landfill. The board discussed the proposed COLA and Merit increase rates. The decision was to adjust the budget to reflect a 3.5% COLA and 4% average merit. The board directed a market survey be conducted this fall prior to hiring for the transfer station.
 - *Dave Newton* made a motion to change the personnel costs to 3.5% COLA and 4% average merit with a market survey to be conducted prior to hiring for the transfer station and *Paul Browning* seconded the motion. The motion passed. Jason Rasmussen made the comment for the record that any amount over 5% should be accompanied by a market survey analysis.
- Capital Outlays for improvements include Cell 6C Bottom Liner (\$2 million), Cell 6C Leachate Piping (\$525,000) and Miscellaneous (\$25,000).
- Equipment Outlay Capital Expenses were reviewed. The proposed equipment consists of a payment on the current financed compactor (\$250,232.00), rebuild of a current compactor (\$600,000.00), new IT server (\$17,500.00), and miscellaneous equipment (\$10,000.00). In addition, the equipment needed for the transfer station will be purchased as lease to own program. ~~which payments will start in FY 2026.~~

The budget is detailed in the PowerPoint presentation and Budget Summary both of which are attached in the file.

83 **6. Approval of Resolution 24-03, Adoption of Fee Schedule Effective July 1, 2024**

84 *Dave Newton* made a motion to Approve Resolution 24-03, Adoption of Fee Schedule and *Troy McDougal*
85 seconded the motion.

86 Roll Call Vote:

87 Draper City - Yes	Midvale City - Yes	Murray City - Yes
88 Riverton City - Yes	Sandy City - Yes	South Jordan City - Yes
89 West Jordan City - Yes		

90 **7. Approval of Resolution 24-04, Adoption of Budget FY 2023 - 2024**

91 *Robert Markle* made a motion to Approve Resolution 24-04, Adoption of Budget FY 2024-2025 with the
92 adjustments made to the COLA and merit percentages and *Dave Newton* seconded the motion.

93 Roll Call Vote:

94 Draper City - Yes	Midvale City - Yes	Murray City - Yes
95 Riverton City - Yes	Sandy City - Yes	South Jordan City - Yes
96 West Jordan City - Yes		

97 **8. Treasurer's Report**

98 *Jordan Hensley* reported on the financial statements. A summary of a few of the highlighted areas are listed
99 below:

- 100 • Incoming loads and tons in May were lower than May 2023, however, overall we are still higher this
101 fiscal year than previous fiscal year at this point in the budget.
- 102 • No new assets purchased in May
- 103 • The piping project for Phase F is now complete. The final cost of the project was \$526,470.00 on a
104 \$600,000.00 budget.
- 105 • Telephone and Internet we are over for the year because we have changed over service which required
106 change over related costs but our monthly expenses going forward will be less money for better
107 service.
- 108 • Summary, we have exceeded projected revenues by \$55,000.00 with another month left in this fiscal
109 year. As of the end of May we are under on all expenses in all 3 areas (Operations, Administration, and
110 Greenwaste)

111

112 The financial statements for May 2024 as well as the full financial report given to the Board is attached in the
113 file.

114 **9. Legal Report**

115 *Craig Hall* reported on the following:

116 *E-Waste Update* – An E-waste meeting was held. The legislature is going to conduct a study for E-Waste and will
117 continue the discussion in the August interim meetings. Senator Kennedy has decided to support the project.
118 His time availability for the project will be dependent on if he wins the primary for election in November.
119 *DEQ Fees* – *Craig* spoke about the issue that waste that is taken at a Transfer Station incurs a DEQ fee and then a
120 landfill fee is also incurred on that same waste once it is landfilled.

121 **10. Best Practices Training**

122 *Craig Hall* conducted the annual Best Practices Training for the Board. The summary of the items discussed is
123 detailed in the PowerPoint presentation.

124 **11. Board Disclosure Statements**

125 Craig explained to the Board that we need to have Disclosure Statements signed annually. The forms were given
126 out to the Board Members to sign.

127 **10. Executive Director's Report**

128 Jaren Scott reported on the following:

129 *Transfer Station Updates* – Ariel shots of the current state of the Transfer Station was shown to the Board. The
130 vertical walls that have been poured (and shown on the photos) will be tilted up in the next few weeks.

131 *HHW Facility Update* – SLCoHD had a ribbon cutting event for the new HHW Building, adjacent to the new
132 transfer station, on May 30, 2024. Operations are scheduled to start on July 8, 2024.

133 *Bayview / NUERA Updates* – NUERA met with Sapphire / Ashgrove concrete company who owns a concrete
134 plant. They would like to take waste from Bayview to burn at their plant and move away from coal. No
135 agreements have been made. NUERA has provided data for them to review. These are preliminary discussions
136 on possible options on waste and/or recyclable curbside materials for alternate disposal. In other operations,
137 Pinecreek is on a soft start taking gas from Bayview and putting it through their plant. There is a possibility of
138 Pinecreek putting in more infrastructure to capture more gas at their cost.

139 *SVWRF Final Notice* – Clean-up of the leased property from SVWRF is complete. DEQ completed a final
140 inspection of the property and has signed off on the clean-up. Notice has been sent to Lee Rawlings at SVWRF
141 that we have vacated the property and will not be continuing the lease after June 30, 2024.

142 *Daybreak Updates* – We have been meeting with Daybreak regarding the soil exchange. Daybreak has
143 requested some modifications in the materials and timeline that was initially created which will require some
144 changes in the agreement. The changes requested is a win/win for both Daybreak and Trans-Jordan. In
145 addition, Daybreak is now interested in partnering with us in the Falconry project. They will be meeting with the
146 Falconer soon.

147 *WASTECON 2024* – WASTECON will be held in October 2024 in Grapevine (Dallas) Texas. Trans-Jordan will pay
148 for one Board Member from each member city to attend. If you would like to attend please contact Brenda.

149 *Miscellaneous* – The RFP for Waste Hauling will be sent out this next week with proposals due back to Trans-
150 Jordan on July 23, 2024.

151 **11 & 12. Executive Sessions**

152 There was not a need for any executive sessions.

153 **13. Chairman's Items**

154 Kane reminded the Board that the next scheduled meeting will be held on August 15, 2024.

155 **15. Adjournment**

156 *Troy McDougal* made a motion to adjourn. The meeting adjourned at 9:12 a.m.