



5 Board Meeting April 20, 2023

6 Meeting Anchor Location: Trans-Jordan Cities Landfill

7 **Attending:**

8 Kane Loader, Chairman – Midvale City	Mike Gladbach, Vice Chairman – Sandy City
9 Lynn Potter – Murray City	Troy McDougal* – Riverton City
10 Jason Rasmussen – South Jordan City	Robert Markle* - Draper City
11 Brian Clegg – West Jordan City	
12 Hazel Dunsmore* – Draper City	Ray Garrison – South Jordan City
13 Dave Newton – West Jordan City	
14 Brenda Bingham – Board Secretary	Jordan Hensley – Treasurer

15 **Also Attending:**

16 Jaren Scott – Executive Director	Grant Denham – Trans-Jordan Cities
17 Jason Turville – Trans-Jordan Cities	Jill Fletcher – Trans-Jordan Cities
18 Janet Best – Trans-Jordan Cities	Hayley Shaffer - SLCoHD

19 \*Indicates participation via video conference

20 **Absent**

21 N/A

22 **1. Welcome and Roll Call**

23 Kane Loader called the meeting to order and welcomed all in attendance. A verbal roll call was taken and all in  
24 attendance are listed above for the record.

25 **2. Public Comment**

26 Kane opened the meeting for public comment. No public comments were made.

27 **3. Approval of March 2023 Meeting Minutes**

28 The meeting was open to comments or requested revisions to the March 2023 meeting minutes. No revisions  
29 were requested.

30 Mike Gladbach made a motion to approve the March 2023 Meeting Minutes and Lynn Potter seconded the  
31 motion. The motion passed unanimously.

32 **4. Treasurer's Report**

33 Jordan Hensley reported on the following:

34 ***Fraud Risk Assessment Questionnaire*** – Jordan reviewed the current Fraud Risk Assessment scoring for the  
35 State Auditor's Office. This year we scored 355 which is in the Low Risk Level Category and one point away from  
36 the Very Low category. One question that we did not receive points was the employment of a licensed or  
37 certified expert. Jordan noted that although we do not have a CPA on staff our audit is conducted by a third-  
38 party company that does hold the licensing that is referred to in the question. The only other question that we  
39 did not score points was in regard to having a fraud hotline. Overall the Board did not express concerns with the

40 overall score and comments were made that Trans-Jordan is controlling its fraud risk in an appropriate and  
41 professional manner.

42 **March Financial Statements** – Jordan reviewed the financial statements with the Board. A few highlights from  
43 the report are listed below:

- 44 • New Fleet Truck - We have received our new fleet truck for this fiscal year.
- 45 • PCC Upgrade – Improvements on three bays and an additional ramp have been completed on the PCC.
- 46 • Bond Payment – The next payment on the bond will occur by June 1, 2023 which will be for both interest  
47 and principal.
- 48 • March Demand – Incoming tons in March was down approximately 5% down vs last year. Jaren did note  
49 that the demand has started to pick up as we had 1,300 visits this last Saturday.
- 50 • Sale of Fixed Assets – We will not be selling a compactor this year as anticipated due to the longer build  
51 time of the new unit. The purchase of the new unit and sale of the current one will occur next budget  
52 year.
- 53 • Tire Transportation Cost Reimbursement – The Misc. Revenue line shows reimbursement from the State  
54 of Utah for the Transportation of Used Tires.

55 **Budget FY 2023 – 2024 Preview** – Jordan gave the Board a preview of the proposed budget for FY 2023 – 2024.  
56 The highlights are listed below:

- 57 • Rate Increases – The rates for incoming trash are proposed to increase to \$24 per ton for Member Cities  
58 and \$39 per ton for the gate rate.
- 59 • Member City Revenues – The overall projection for the increase in revenue for the member cities is  
60 3.47% over current year. This includes the rate increase to \$24 per ton.
- 61 • Summary of Revenues – The list of all incoming revenue categories was shown to the Board. Overall the  
62 change from current year is an increase of 6.71%. Again, this includes both proposed rate increases.
- 63 • Summary of Expenses – The list of the summary expense areas was presented. Personnel costs is  
64 proposed to have an increase of 4.92% which includes a 5% COLA and 3.5% Average Merit increase for  
65 employees. The overall expense category is increasing at 4.91% over the previous year.
- 66 • Construction Capital Outlays – We are planning on the expending \$20,000,000 for the Transfer Station  
67 and bond payments of \$1,700,000
- 68 • Improvements Capital Outlays – Improvement items for the next fiscal year include additional work on  
69 the PCC (\$150,000) and 6A Piping and South Header Upgrade (\$600,000). The PCC will need one more  
70 fiscal year (FY 25-26) to complete all the improvements. The Piping Project is a carry over from this  
71 current year that we were unable to complete due to weather.
- 72 • Equipment Capital Outlays – Several equipment purchases will be rolled over from the current year  
73 budget as they will not be delivered until the new fiscal year. In addition, we need to budget equipment  
74 for the Transfer Station which will not be delivered during the budget year but will need to be in the  
75 budget in order to execute purchase orders. Of the \$6 million in equipment purchases over \$2 million of  
76 that cost will not be expended (Transfer Station Equipment) during FY 23-24.
- 77 • Summary of Cash Budget FY 2023 – 2024 – The projected reserve at the end of the next fiscal year  
78 (6/30/24) is \$5,315,969 as reflected on the budget. We anticipate the actual amount will be around  
79 \$7,300,000 since the Transfer Station equipment will be rolled over for delivery in the FY 24 – 25 budget.

80  
81 No objections were made to the information presented.

82 **5. Legal Report**

83 Legal counsel has been excused for this meeting. No report made.

84     **6. Executive Directors Report**

85     Jaren Scott reported on the following:

- 86         • Fiscal Year Budget Timeline – The Board agreed upon June 8, 2023 as the date for the Rate and Budget  
87         Hearing. The hearing will be held at 6:00 p.m. at Trans-Jordan (anchor location) with a virtual option.
- 88         • Transfer Station Update –
  - 89             ◦ SSID Access Gate - Jaren explained that we have been working with SSID on the access /  
90             entrance to their property on the south side. Thus far we have been able to work out the  
91             location and are currently discussing the type of gate that will be used.
  - 92             ◦ Artificial Slab – We have changed the type of artificial slab that we will be using at the Transfer  
93             Station. Changing to a 4" high PSI floor rather than the Eucofloor will save approximately  
94             \$330,700
  - 95             ◦ Dirt Exchange Update – Bringing the poor soil from the Transfer Station site to Trans-Jordan and  
96             sending back A-1-A soil should result in a savings of over \$150,000
  - 97             ◦ Sandy City Permits – We are waiting for approval from Sandy City for the building permit.
- 98         • SLCoHD / Trans-Jordan HHW MOU – The draft for the HHW MOU is complete. The final MOU will be  
99         presented to the Board for approval through resolution in the May Board Meeting.
- 100         • E-Waste Recycling Update – Jaren met with SLCoHD on April 17, 2023 to discuss E-Waste Recycling.  
101         Since Samsung has withdrawn reimbursement for E-waste recycling we have decided to push for state  
102         wide legislation to gain funding for the program. We will be looking for a legislative sponsor as well as  
103         support from as many Mayors as are willing. Currently this initiative is coming from SLCoHD, Salt Lake  
104         City, Trans-Jordan and Wasatch Integrated. Going forward we are looking for additional support from  
105         additional entities and SWANA.
- 106         • Green-Waste Closure Education – Jaren turned the meeting over to Jill Fletcher to speak about the  
107         outgoing materials on Green-Waste Closure and the plans for education. A packet regarding  
108         information and sample articles, social media content, flyer and handouts for customers will be sent to  
109         the Board as well as each member city PIO. We are also exploring interest for in-person training for the  
110         PIOs.
- 111         • Bayview / NUERA Updates – Jaren spoke about general updates for the Bayview Facility and NUERA.  
112         They have awarded a contract to PJF Corporation for the shop renovation.
- 113         • Lining Project / Screening Soil – As part of the landfill cell lining we need to cover the liner with  $\frac{1}{2}$ " Minus  
114         Soil. We only received one "correct" bid (one additional bid was submitted incorrectly) for the product  
115         needed so we did some additional investigation on our options. The final decision was to cancel the bid  
116         and screen the material in-house. This will result in an estimated savings of over \$250,000 for the  
117         40,000 tons of material needed. We are always looking at ways to save money, especially now with the  
118         increased cost of the transfer station, and this is a good opportunity to try out a new method that  
119         should result in substantial savings. The reason we are able to screen material now rather than  
120         previously is because we have stockpiles available due to the Daybreak dirt moving project. This  
121         opportunity may not be the same in the future.
- 122         • Debris Management Agreements – Jaren spoke about the current Debris Management Agreements that  
123         we have with the member cities. In case of a disaster we have 50 acres set aside at the green-waste  
124         area for temporary storage of material which aided the cities in the debris management plans. Due to  
125         the loss of the property, we will no longer be able to accommodate any debris storage at the landfill  
126         after November 2024 so the cities will need to find other locations. In order to receive FEMA funds for  
127         any disaster cleanup the debris must be stockpiled for inspection. Jaren noted that debris storage is not  
128         allowed on top of a closed cell. This applies to only debris that are being held for possible  
129         reimbursement from FEMA all other waste can be placed in the landfill immediately. Due to wait times

130 for FEMA inspection the agreements will no longer be effective for any debris storage beginning March  
131 1, 2024.

132 • SWANA Networking Event - The bi-annual SWANA Beehive Networking Event and Training was held last  
133 Thursday. Jaren participated on the recycling panel at the end of the event. One of the best parts of the  
134 event was the presentation from Workforce Services regarding labor shortages and forecasts. We have  
135 been looking at how we can adapt to this labor situation and changing positions to ensure we can  
136 operate effectively going forward.

137 • 90<sup>TH</sup> South Extension to U-111 – Jaren attended a meeting regarding the extension / straightening of 90<sup>th</sup>  
138 south to U-111. If funding is received it could happen in 2025.

139 **7. & 8. Executive Sessions**

140 No need for Executive Sessions

141 **9. Chairman's Issues**

142 The next Board Meeting will be May 18, 2023.

143 **10. Adjourn**

144 *Mike Gladbach* made a motion to adjourn and *Jason Rasmussen* seconded the motion. The meeting adjourned  
145 at 8:57 a.m.