



Board Meeting September 15, 2022
Meeting Anchor Location: Trans-Jordan Landfill

Attending:

Kane Loader, Chairman – Midvale City	Mike Gladbach, Vice Chairman – Sandy City
Dave Newton – West Jordan City	Steve Siddoway – Draper City
Ray Garrison – South Jordan City	Trace Robinson – Riverton City
Glen Kennedy – Midvale City	Ray Garrison – South Jordan City
Robert Markle – Draper City	
Brenda Bingham – Board Secretary	Jordan Hensley – Treasurer
<u>Also Attending:</u>	
Jaren Scott – Executive Director	Lynn Potter – Murray City
Brian Clegg – West Jordan City	Jason Turville – Trans-Jordan Cities
Jill Fletcher – Trans-Jordan Cities	Cherie Anderson* - IRL (left after green-waste discussion)
Patrick Craig* - SLVSWMF	Steve Rowley – Keddington & Christensen (left after Audit Report)

*Indicates participation via video conference

Absent

Murray City (Voting Member)

1. Welcome and Roll Call

Kane Loader called the meeting to order and welcomed all in attendance. A verbal roll call was taken and all in attendance are listed above for the record.

2. Public Comment

Kane opened the meeting for public comment. No public comments were made.

3. Approval of August 2022 Meeting Minutes

The meeting was open to comments or requested revisions to the August 2022 meeting minutes. No revisions were requested.

Mike Gladbach made a motion to approve the August 2022 Meeting Minutes and *Dave Newton* seconded the motion. The motion passed unanimously.

4. Audit Report

Steve Rowley, Auditor for Keddington & Christensen, spoke to the Board regarding the FY 2021 – 2022 audit report. Overall Trans-Jordan received the cleanest opinion that can be given for an audit. The following areas were reported on:

- **Internal Controls** - No weaknesses were identified in the internal controls at Trans-Jordan.

- Rules and Regulations - Testing on rules and regulations was conducted to determine if there was any non-compliance that is required to be reported and none were found. This provides Trans-Jordan with a clean auditing opinion per governmental standards.
- State Compliance Requirements – The State Auditor puts out a list of compliance requirements each year that has to be tested at governmental entities. The areas required to be tested this year were: Budgetary Compliance, Fraud Risk Assessment, Utah Retirement Systems, Fund Balance, Governmental Fees, and Public Treasurers Bond. Each of these areas were evaluated and tested to ensure that Trans-Jordan is compliant with each of those requirements. There were no findings related to internal controls. There was one finding regarding the Fraud Risk Assessment requirement. The Assessment had been performed but not formally presented to the Board in a meeting during the fiscal year, which is a new requirement. This was an oversight and not a significant issue. The Fraud Risk Assessment will be presented to the Board in this meeting. This has no impact on the financial statements.
- Disagreements with Management – Steve reported that there were no difficulties or disagreements with Management at Trans-Jordan, the staff does an excellent job at the organization in ensuring the financials are done correctly.

Jordan asked Steve Rowley to explain a new item that has begun with regard to our lease with Zipline. Normally our lease with Zipline would have been a footnote on the financial statements but now it will appear on the balance sheet. Steve explained that a new standard has been implemented this year regarding leases to make the revenue source more transparent to show the receivable for that lease.

5. Green-Waste Discussion

Jaren Scott reported on the Green-Waste meeting that was held on September 7, 2022. Jaren noted that we had great attendance at the meeting and appreciated those who were able to attend. This meeting was held to discuss the closure of the green-waste program and the options that were explored to continue a program. This closure greatly impacts West Jordan due to their green-waste curbside program so the Mayor of West Jordan (Mayor Burton) did attend. The presentation given at the meeting was primarily the same one given in our August 2022 meeting. After the meeting the presentation was updated to reflect information discussed and will be resent to the Board for reference.

Jaren noted that Mayor Burton said in that meeting that he felt that the meeting was showing why we can't continue with a green-waste program, which is true because we have not found any viable options. Kane asked the Mayor in the meeting if there is anywhere in West Jordan that can be used for the program and the Mayor stated that there isn't, especially due to the odors and other issues. Jaren noted that is the same issues that we face with the current location.

As discussed, the current program, as designed, must end due to the loss of property and continuation is not an option. Discussion regarding a desire to pursue different options is separate from the need to officially close the current program. There has not been a formal action from the Board although discussions have been held since 2019. Jaren spoke about the need to formalize the closure of the current green-waste program through a resolution from the Board.

Dave Newton noted that this is obviously hard for West Jordan due to the curbside situation but noted that he understands that continuation of the program is not viable for Trans-Jordan.

77 Jaren talked about the need to start educating the public that the program will be ending. It is also
78 important that the education also includes that green-waste in the landfill is beneficial. Mike suggested
79 that we get those talking points out to the cities in order to help with residential questions.

80 **6. Consideration of Resolution #22-11, Green-Waste Program Closure**

81 *Steve Siddoway* made a motion to approve Resolution #22-11, Green-Waste Program Closure and *Ray*
82 *Garrison* seconded the motion.

83 Roll Call:

84 Draper - Yes	Midvale – Yes	Murray – Yes*	Riverton – Yes
85 Sandy – Absent	South Jordan – Yes	West Jordan – Abstained	

86 *Representative for Murray in favor of the Resolution, however, an official voting member from the city
87 was not present. The motion still passes with a majority vote.

88 **7. Treasurer’s Report**

89 Jordan Hensley reported on the following:

90 ***Fraud Risk Assessment*** – Jordan reviewed the Fraud Risk assessment for the Fiscal Year ending 2022, which
91 was completed on March 22, 2022. This assessment started as a recommendation from the State Auditor
92 but is now a requirement. We have been conducting this assessment for the past few years but have not
93 formally presented to the Board. This is set up to determine the level of risk within the entity. On this
94 assessment we scored 315 / 395 points, which places Trans-Jordan at the highest score in the Moderate
95 Risk Category. There are items that we are working on to increase this score such as a yearly training for
96 both the Board Treasurer / Accountant and the State Audit training for the Board. Jordan reviewed the
97 answers provided on the assessment with the Board.

98 ***August Financial Report*** – Jordan reviewed the August financial reports with the Board. Some highlighted
99 items are listed below:

- 100 • Jordan explained that the Deferred Outflows listed is a function regarding the pension and how the
101 pension calculation is performed at the State.
- 102 • We had our strongest August performance for the entity. It was the best tonnage that we have
103 received in any comparable August, which is better than our July numbers.
- 104 • Miscellaneous revenue includes a reimbursement for the transportation of tires to the recyclers.
- 105 • Net revenues over expenditures are positive, and we are positive for the fiscal year as well.

106 **8. Executive Director’s Report**

107 Jaren Scott reported on the following:

108 ***Transfer Station Updates*** – The design team is moving forward and continues to work with Sandy City.
109 Unfortunately, we have found out that we cannot straddle the transfer station over the two leased
110 property lines. We have looked at a few options to address this issue. The options were reviewed with the
111 Board. As soon as we find out what is allowed by Sandy City we will let the Board know the resolution.

112 ***EDL Contract Negotiations*** – Negotiations are underway for an update for the EDL Contract. The current
113 contract is 15 years old and has served us well but we are looking at what changes need to be addressed for
114 a new agreement. Items that we are looking at with this updated contract are:

- 115 • Define Responsibilities between the entities
 - 116 ○ There have never been written agreement on responsibilities of the entities, such as well
117 field balancing.

118 • 10-year contract with two (2) 5-year extensions
119 • Replace BTU tiered payment schedule for a flat rate
120 • Receive a higher price per dekatherm by tying price to current market or escalator
121 • Additional future engines and beneficial use of all gas produced

122 Dave asked if there is a minimum amount that EDL needs to pay in case they do not run the plant and
123 produce gas. Jaren said we currently do not have any stipulation in the contract but we can look at putting
124 that in place. In addition, there is a capital payoff item in the contract for the initial system that is repaid to
125 Trans-Jordan. The payoff currently stands at approximately one million dollars to be paid over an
126 additional 23.7 years. Jaren said that we also want to look at this repayment to ensure that the balance is
127 paid if EDL ever decides to end the contract.

128 **New Logo** – Jaren spoke to the Board about updating our logo, especially since we are looking at placing
129 signs and colors on the new transfer station. The current logo is over 15 years old and it is time to do a
130 refresh. Two logo options were given to the Board. The Board agreed to a new logo and decided that
131 option 1 is the preferred look. The new logo will be phased in over the next fiscal year as we have printed
132 items, such as vests, that we want to use first.

133 *Dave Newton* moved to adopt Option 1 for a New Logo and *Mike Gladbach* seconded the motion. The
134 motion passed unanimously.

135 **Customer Appreciate Day Recap** – Our annual Customer Appreciation Day was held on September 8, 2022.
136 We continued with our regular format of larger hot dogs, chips, treats and some swag. This is an event that
137 the drivers enjoy and they ask about it each year.

138 **Bayview / NUERA** – Jaren updated the Board on current projects underway at Bayview. Their lining project
139 starts on Monday and the GCCS System is also undergoing engineering and construction.

140 **WASTECON 2022** – Reminder, if you would like to attend WASTECON make sure you contact Brenda if you
141 have not done so already.

142 **Zipline Tour** – We will plan on having a tour of the Zipline facility at the beginning of the next meeting.

143 **10 & 11. Executive Sessions**
144 No need for an Executive Session.

145 **12. Chairman's Issues**
146 Kane reminded the Board that the next meeting is scheduled for October 20, 2022.

147 **13. Adjourn**
148 *Dave Newton* made a motion to adjourn the meeting and *Steve Siddoway* seconded the motion. The
149 motion passed unanimously.