



5 Board Meeting August 19, 2021

6 Meeting Location: Trans-Jordan Landfill

7 **Attending:**

8 Kane Loader, Chairman – Midvale City	Tim Peters – West Jordan City
9 Russ Kakala – Murray City	Troy McDougal – Riverton City
10 Steve Siddoway – Draper City	Jason Rasmussen – South Jordan City
11 Mike Gladbach – Sandy City	
12 Paul Browning – Sandy City	Ray Garrison – South Jordan City
13 Brenda Bingham – Secretary	Jordan Hensley – Treasurer

14 **Also Attending:**

15 Jaren Scott – Executive Director	Craig Hall - Counsel
16 Jason Turville – Trans-Jordan Cities	Jill Fletcher – Trans-Jordan Cities
17 Dwayne Woolley – TJ Consultant	Kellyn Blossom – Zipline
18 Ben Miguel - Zipline	

19 **Absent**

20 N/A

21 **1. & 2. Welcome and Roll Call**

22 Kane Loader called the meeting to order at 7:50 a.m. (due to technical difficulties) and welcomed all in  
23 attendance. A verbal roll call was taken and all in attendance are listed above for the record.

24 **3. Public Comment**

25 Kane opened the meeting to public comment. No public comments were made.

26 **4. Approval of June 2021 Meeting Minutes**

27 The floor was open to comments or requested revisions to the June 2021 Minutes. No revisions were  
28 requested.

29 *Jason Rasmussen* made a motion to approve the June 2021 Board Meeting Minutes and *Troy*  
30 *McDougal* seconded the motion. The motion passed unanimously.

31 **5. Treasurer's Report**

32 Jordan Hensley reported on the following:

33 *July 2021 Financials* – Jordan reviewed the July 2021 Financial Statements with the Board. As we are  
34 only one month into the fiscal year there was not much to report. No questions were posed.

35 *Audit Status* – The Audit Team came out the first part of August. It is the first time this firm has  
36 audited Trans-Jordan so they were very thorough as they were getting to know our company and  
37 business. We believe that the audit will be complete before next board meeting.

38 *Fiscal Year 2020 – 2021 Year End Review* – Jordan reviewed the fiscal year-end financial numbers as a  
39 comparison with the previous year. The presentation is in the file for reference. Craig asked if we have  
40 sold more green waste product this year vs. the previous year. Jaren indicated that it was close but we  
41 sold a little more the previous year due to a boost from the free compost day. Jordan noted that we  
42 are about breaking even on the green waste program using a simple revenue vs. expense comparison.  
43 A complete in-depth analysis is being conducted to include capital items and saved airspace. This  
44 analysis will be presented in a board meeting when complete.

45 *Cash Position Forecast* – Jordan reviewed with the board the anticipated cash projection for the next  
46 12 months. The forecast is in the presentation for the file. Kane asked if we will be putting money into  
47 the reserve this year with the recent rate increases. Jaren noted that this year we decided to spend  
48 cash on capital expenditures rather than financing items such as the new compactor and the PCC  
49 Improvement Project. In addition, regular expenses are costing more right now, especially fuel. The  
50 previous two years we have put money into the reserve account but this upcoming fiscal year it is not  
51 planned that we will be able to do so. Jordan proceeded with reviewing the five-year cash forecast  
52 with the Board. During this portion of the presentation Jaren revisited Kane's question regarding rate  
53 increases and reserves and how rate increases will come into play in the coming years. Jordan noted  
54 that the cash projection forecast model that Lewis and Young created for Trans-Jordan. Kane asked  
55 when we anticipate the second bond will be needed. Jaren noted that the second bond will be needed  
56 when we build the South Jordan Transfer Station in 2030. Soon after we complete the South Jordan  
57 Transfer Station, we anticipate selling the Daybreak Property which will bring us an influx of cash.

58 **6. Resolution #21-04, Sale of Surplus Items**

59 Jaren presented a list of items for surplus to the Board. After the list was sent to the Board one of our  
60 compactors caught fire and is out of commission (details presented later in the meeting) so we may  
61 need to hold onto the machine on the surplus list. The Resolution and list of surplus items are in the  
62 file for reference.

63 No questions or comments regarding the resolution or surplus list were made.

64 *Russ Kala* made a motion to approve Resolution #21-04, Sale of Surplus Items and *Jason Rasmussen*  
65 seconded the motion.

66 Roll Call Vote:

67 Midvale City -	Yes	Riverton City -	Yes
68 South Jordan City -	Yes	Murray City -	Yes
69 Draper City -	Yes	West Jordan City -	Yes
70 Sandy City -	Yes		

71 **7. Resolution #21-05, Zipline Property Lease**

72 The floor was given to Kellyn Blossom with Zipline to make a presentation. The presentation is in the  
73 file for reference. Kellyn introduced the concept and mission of Zipline. Zipline flies low impact drones

74 to deliver to items to customers. Thus far they have facilities in Africa and a couple in the United  
75 States. Zipline is currently in the process of getting FAA approval for the routes they would like to fly  
76 the drones. The Board asked if there are problems with residents where they have facilities. Kellyn  
77 explained that their facility in North Carolina is across the street from a neighborhood and have had no  
78 complaints. Before a facility is opened Zipline conducts education sessions with surrounding  
79 neighborhoods and community groundwork. Jason asked if there is a noise issue with the drones.  
80 Kellyn explained that both the facility and drones are very low in noise impact and generally cannot be  
81 heard outside 50 feet of the launch site. Kellyn also noted that the drones do not have cameras  
82 onboard and they do not plan on installing any unless the FFA makes it a requirement. Craig spoke  
83 about the property lease and the corresponding resolution that allows for a signature on the lease and  
84 any other items that may come up in connection with this project.

85 *Russ Kala* made a motion to approve Resolution #21-05, Zipline Property Lease and *Jason Rasmussen*  
86 seconded the motion.

87 Roll Call Vote:

88 Midvale City -	Yes	Riverton City -	Yes
89 South Jordan City -	Yes	Murray City -	Yes
90 Draper City -	Yes	West Jordan City -	Yes
91 Sandy City -	Yes		

## 92 **8. Legal Report**

93 Craig Hall reported on the following:

94 *NUERA Update* – NUERA signed a contract with SCS Engineers for the Gas Collection System. Currently  
95 there is an issue with waste coming to Bayview from Saratoga Springs that Craig needs to resolve as it  
96 is in violation of the conditional use merit.

97 *Sandy Transfer Station* - Craig reported on meetings with the King family who owns the property to  
98 east of the transfer station site. Mr. King has decided to sell the property and the new owners have  
99 agreed to move the road 13.5 feet to the east. The road can only be moved 13.5 feet due to existing  
100 utilities. This change will give us a better turning radius for the trucks. In addition, the new owners will  
101 be paying for 50% of the road. Overall, this is a win for both parties. Craig has been asked to create  
102 the agreement which will be shared with the Board when complete and ready for approval. The next  
103 step with the transfer station is to get the subdivision approved by Sandy City Planning Department.

## 104 **9. Executive Director's Report**

105 Jaren Scott reported on the following:

106 *COVID Status* – Keeping all previous protocols in place.

107 *SWANA Networking Event and Annual Meeting* – SWANA is holding their Networking Event in  
108 conjunction with the Annual Meeting on August 26<sup>th</sup> at the Viridian in West Jordan. If you would like  
109 to attend it will be held from 11:00 a.m. – 2:00 p.m.

110 *Sandy City HHW Facility Update* – No real updates as they are trying to resolve some budget issues  
111 right now.

112 *Customer Appreciation Day* – We are holding our annual Customer Appreciation Hot Dog Lunch on  
113 September 9<sup>th</sup> from 11:00 a.m. – 1:30 p.m.

114 *South Valley Property Update* – In anticipation of receiving the soil that we agreed to take (at regular  
115 gate rate) we have been doing some weight tests. As soon as they put money on their account and  
116 approve the weight tests, we can start accepting the soil. Jason asked if we have received any  
117 complaints regarding the smell from the waste reclamation that they are doing at the site. Jaren noted  
118 that a couple of customers have mentioned that they can smell something but no complaints. We  
119 have been fortunate that the winds have been blowing west this year which helps with any smell  
120 issues.

121 *Bayview Updates* – Jaren noted that Trans-Jordan has been assisting Bayview Management with  
122 personnel and administrative training.

123 *WASTECON* – If you would like to attend WASTECON and haven't contacted Brenda yet please do so  
124 soon so your arrangements can be made.

125 *Compactor Fire* – On Wednesday morning our supervisor found that one of our Compactors had been  
126 badly burned. Upon examination of the machine, it appeared that everything that was not metal was  
127 destroyed. As there was lightning in the area the previous evening, we are under the assumption that  
128 the machine was hit by lightning around 9:00 p.m. (upon review of surveillance footage around the  
129 building). Jason asked how this will impact operations. Jaren explained that we need to have three  
130 compactors in order to run operations effectively so this does impact operations. Our new compactor  
131 is set to be delivered in October so that will help with the machine count, however the ability to  
132 surplus a unit this year is now affected. Unfortunately, the machine that caught fire was a newer  
133 machine than the unit that we were planning to surplus. Right now we are waiting on information  
134 from the insurance regarding settlement then a decision can be made on what to do going forward.  
135 Jaren will keep the Board updated.

136 *Transfer Station Design RFP* – Jaren reviewed the RFP's received for the Sandy City Transfer Station  
137 Design. A review committee previously evaluated the three received proposals. The evaluation  
138 criteria and scoring matrix was explained and a recommendation made to the Board. The committee  
139 recommended the team from JRCA & Forsgren for the project. Although this team had the most  
140 expensive fee proposal the overall score favored this team. In addition to the scoring, reference  
141 information was also considered in the final recommendation. Craig has been involved with the review  
142 and recommendation and supports this choice from a legal viewpoint.

143 *Jason Rasmussen* made the motion to proceed with negotiations with the team of JRCA and Forsgren  
144 and *Russ Kakala* seconded the motion. The motion passed unanimously.

145 **10. Executive Session**

146 No Executive Session was needed

147 **11. Chairman's Items**

148 Kane reminded the Board that the next scheduled meeting is scheduled for September 16, 2021.

149 **12. Adjourn**

150 No Other Business was discussed

151 *Russ Kakala* made a motion to adjourn. The meeting adjourned at 9:30 a.m.