



Board Meeting August 20, 2020

Meeting Location: Trans-Jordan Landfill

Attending:

Kane Loader, Chairman – Midvale City	Dave Newton, Vice Chair – West Jordan City
Russ Kakala – Murray City	Mike Gladbach – Sandy City
Steve Siddoway – Draper City	Jason Rasmussen – South Jordan City
Troy McDougal – Riverton City	
Trace Robinson – Riverton City (via Video)	Tim Peters – West Jordan City
Ray Garrison – South Jordan City	Danny Astill – Murray City (via Video)
Robert Markle – Draper City (via Video)	
Brenda Bingham – Secretary	Jordan Hensley – Treasurer

Also Attending:

Jaren Scott – Executive Director	Craig Hall – Counsel
Dwayne Woolley – TJ Consultant	Jill Fletcher – Trans-Jordan Cities
Esther Davis – Trans-Jordan Cities	

Absent

N/A

1 & 2 Welcome and Roll Call

Kane Loader called the meeting to order at 7:30 a.m. and welcomed all in attendance. A verbal roll call was taken and those in attendance are listed above for the record.

3. Approval of June 2020 Meeting Minutes

Kane opened the floor for any comments or recommended changes to the June 2020 Meeting Minutes. No changes were requested.

Jason Rasmussen made a motion to approve the June 2020 Meeting Minutes and *Russ Kakala* seconded the motion. The motion passed unanimously.

4. Treasurer's Report

Jordan Hensley reported on the following:

Financials – Jordan reviewed the July 2020 Financial Statements with the Board. Some areas of discussion are listed below:

- Craig noted that the contract for the new compactor financing needs to have a yearly “out” clause.
- NUERA and Bayview financial numbers are not reflected on Trans-Jordan’s financials per how the organization was set-up.
- We broke records again in July for visits to the landfill and tonnage.
- We received a rebate check back from PEHP Long Term Disability. Russ asked if we give the rebate to the employees similar to how Murray City gives premium rebates back to their employees. Jaren said

40 that we can look at doing that if we get a refund on premiums that employees pay for, however,
41 employees do not pay any portion of the LTD premiums.

- 42 • Jaren noted that since we are not accepting cash right now we may exceed our credit card fee budget.

43 *Audit FY 20 – 21* – The auditor was on-site last week starting the year end audit. The Auditor will give a report to
44 the Board in either the September or October meeting. Craig noted that part of the process is a disclosure
45 regarding potential litigation. The litigation with W.R. Henderson may appear as a note on the final audit report.
46 We have had the same audit firm for the past five years so we will bid for audit services for the upcoming fiscal
47 year.

48 *Fiscal Year 20 – 21 Financial Highlights* – Jordan gave a financial snap shot for FY ending June 2020. The review
49 was accompanied by a Power Point presentation which is attached in the file. Some of the highlights include:

- 50 • Total Tonnage 3.99% increase over the previous fiscal year
- 51 • Annual Load Count 9% increase over the previous fiscal year
- 52 • Revenues 107.3% of Budget
- 53 • Operating Expenses 89.4% of Budget
- 54 • Administrative Expenses 88.7% of Budget
- 55 • Green Waste Expenses 71.9% of Budget

56 Trace Robinson asked if we need to keep a minimum amount of cash in our savings account. Jaren noted that
57 we are not required to keep a minimum amount in our account, however, in order to receive the best bond
58 rating, we need to have around \$4.2 million in savings. Jordan also spoke about the post closure account that
59 we are required to maintain by the State which is a separate and restricted fund.

60 **5. Legal Report**

61 Craig Hall reported on the following:

62 *Sandy Transfer Station* – Craig reported on the progress on the Sandy Transfer Station. Ensign Engineering has
63 been hired to work on a survey and preliminary drawings. In addition, Craig has been working on the lease
64 agreement with Sandy City for the remainder of the property that is needed for the facility. There has also been
65 work done on entry and egress easements. Craig reported on the work that has been accomplished with regard
66 to the road that we are required to have on the east side of the property. Jaren and Craig have met with the
67 owner of the property on the east side of the transfer station property to speak about the road being split 50/50
68 on their property and on the Transfer Station property. The initial meeting was for introduction purposes and
69 no agreements have been reached at this time.

70 **6. Executive Director's Report**

71 Jaren Scott reported on the following:

72 *Damage to Front Gate* – Jaren showed surveillance system video of the truck and container that caused the
73 damage to our front gate. It is the same truck and container that caused the damage to the gate a few months
74 ago. This container is no longer allowed at our facility. Jaren is working with Republic Services on repairing the
75 gate.

76 *Customer Appreciation Day* – Scheduled for September 10th. This year due to COVID we will be passing out little
77 thank you gift bags at the scale house to regular drivers / customers rather than our traditional hot dog lunch.

78 *Bayview Update* – Jaren gave a brief update on the Bayview operations.

79 *WASTECON 2020* – WASTECON is scheduled for the first week in December in Dallas. It is possible that the
80 conference will either be cancelled or moved to a virtual event. If you would like to attend contact Brenda.

81 *Compactor Purchase* – Jaren spoke again about the decision to finance the purchase of the new compactor.
82 Jordan is working with Zions Bank and will work with Craig to ensure that the financing is taken care of properly.
83 *Lining of Bottom of Cell 6B* -- Comanco will be onsite starting next week to begin working on the lining of bottom
84 of Cell 6B.
85 *Flare Update* – The contract has been awarded to SCS Engineers, who has begun work on the project.
86 *COVID 19 Status* – To date we haven't had any employees test positive yet for COVID-19. Thus far we have had
87 little disruption due to employees having exposure and needing to be quarantined.

88 **7. Public Comment**

89 The floor was open for public comment. No comments were made.
90

91 **8. Executive Session**

92 *Mike Gladbach* made a motion to enter an Executive Session for the purposes of discussing pending litigation
93 and *Dave Newton* seconded the motion.

94 Roll Call Vote:

95 Midvale City – Yes	Sandy City – Yes	Riverton City – Yes
96 Murray City – Yes	South Jordan City – Yes	West Jordan City – Yes
97 Draper City – Yes		

98 **9. Chairman's Items**

99 Kane reminded the Board that the next meeting is scheduled for September 17, 2020.

100 **10. Adjourn**

101 *Jason Rasmussen* made a motion to adjourn. The Board adjourned the meeting.