



Board Meeting May 21, 2020

Meeting Location: Video Conference Only, No Anchor Location

**Attending:**

Kane Loader, Chairman – Midvale City	Dave Newton, Vice Chair – West Jordan City
Russ Kakala – Murray City	Mike Gladbach – Sandy City
Steve Siddoway – Draper City	Jason Rasmussen – South Jordan City
Troy McDougal – Riverton City	
Robert Markle – Draper City	Trace Robinson – Riverton City
Tim Peters – West Jordan City	Ray Garrison – South Jordan City
Glen Kennedy – Midvale City	
Brenda Bingham – Secretary	Jordan Hensley – Treasurer

**Also Attending:**

Jaren Scott – Executive Director	Craig Hall – Counsel
Dwayne Woolley – TJ Consultant	Jill Fletcher – Trans-Jordan Cities
Phil Markham – ACE Disposal	

**Absent**

N/A

**1. 2. Welcome and Roll Call**

Kane Loader called the meeting to order at 9:00 a.m. The meeting was held via video conference with no assigned anchor location, per executive order given by Governor Herbert on March 6, 2020.

Roll call was taken and a list of those in attendance is listed above.

**3. Public Comment**

Kane opened the meeting for Public Comment. No comments were made.

**4. Approval of April 2020 Meeting Minutes**

Kane entertained a motion or discussion regarding the April 2020 Meeting Minutes. No changes were requested.

*Russ Kakala* made a motion to approve the April 2020 Meeting Minutes and *Steve Siddoway* seconded the motion. The motion passed unanimously.

**5. Treasurer's Report**

Jordan Hensley reported on the following:

*Financial Statements* – Jordan reviewed the April 2020 financial statements. Highlights from the report are listed below:

- Cell 5 Lining Project has been paid.
- Our tonnage is up 3.6% over last year.

- 39       • Credit card fees will be over budget due to increased use of credit cards as we have suspended cash  
40       acceptance during COVID-19.
- 41       • We recently changed our credit card merchant so that we could improve processing time. We estimate  
42       that the new service can save at least five seconds per transaction which frees up two hours a day to  
43       process transactions at the scale-house.
- 44       • Jaren reminded the Board that overtime is high and regular salaries are running low because we are  
45       shorthanded and need to make up the difference with overtime shifts.

46       **6. Legal Report**

47       Craig Hall deferred his report to the Executive Session

48       **7. Open Meetings Training**

49       Craig Hall conducted Open Meetings Training. The PowerPoint Presentation is in the file for reference.

50       **8. Executive Director's Report**

51       Jaren Scott Reported on the following:

52       *Coronavirus and Landfill Operations* – Jaren spoke about the protections put in place to safeguard against  
53       COVID-19 for both employees and the public. These safeguards, combined with considerably more visits to the  
54       landfill, has resulted in longer wait times, which at one point reached 90 minutes. With the new credit card  
55       machines and practice (with the new safeguard processes) we have been processing customers faster and now  
56       wait times have not been longer than 30 minutes. The landfill is still extremely busy as we are having more than  
57       1,000 customers per day on weekdays, up from 600-700 visits during the same timeframe last year. In addition,  
58       we are handling over 2,000 tons per day which is up from our average of 1,200 tons per day last year. The  
59       machines are getting used more, we are having more breakdowns, and we are busier than we have ever been.  
60       Jaren shared data from google indicating that visits to our website is up 65% and calls to Trans-Jordan is up  
61       144%. We are doing a lot more with the same resources which has necessitated more overtime in order to keep  
62       up. Once we hit summer weather, we anticipate the number of visits from the public will slow down as people  
63       do not want to be out in the heat. Overall, we are safe and healthy. To date we have not had any employees  
64       with Coronavirus.

65       *Liner Project Update* – Jaren showed some pictures to the Board of the Cell 5 liner project. The final sand cover  
66       is being done now. Our next lining project will be coming in the fall.

67       *Flare Bid* – The new flare is currently out to bid. The bid deadline was extended as several bidders requested  
68       more time to prepare proposals for this complex project. There is \$350,000 in the current budget for the flare,  
69       which was the estimate from the previous Executive Director. We have been told that the amount for the flare  
70       will be at least twice the original budget amount. This is a very complex process which includes bringing in  
71       additional power, relocation of the flare, and a new skid. We are budgeting for the full project amount in  
72       proposed budget FY 2020-2021. The bids are due on May 29<sup>th</sup> which will give us the opportunities to make  
73       adjustments to the proposed budget if needed.

74       *Promontory Point Landfill* – Promontory Point is a private landfill in northern Utah which recently defaulted on  
75       their bond. This may impact our bond rating in the future as the solid waste community in Utah is small so when  
76       something of this nature happens it can affect others in the field.

77       *Bayview Landfill Update* – Bayview is extremely busy as well.

78       *Electronic Waste Recycling Suspended* – Due to COVID-19 SLCoHD cannot get anyone to process electronic waste  
79       therefore they have suspended the program. Due to this situation all electronic waste is going into the trash. It

80 is not our program therefore it was not our decision. Jaren is hoping that when the current COVID-19 situation  
81 changes the program can be reinstated. Our website has been updated to reflect this change. Russ asked if  
82 Trans-Jordan is accepting HHW at this time. Jaren indicated that we are accepting HHW right now and noted  
83 that we are the only facility, in Salt Lake County, open for HHW disposal at this time.

#### 84 **9. Budget Presentation for Fiscal Year 2020 - 2021**

85 Kane turned the floor over to Jaren and Jordan to give the Budget Presentation for Fiscal Year 2020 – 2021. The  
86 PowerPoint Presentation is in the file for reference. The following bullet points are highlights of the proposed  
87 budget.

- 88 • Fee Increases
  - 89 ○ \$2.00 per ton increase on MSW for Member Cities (new fee will be \$18.00 per ton)
  - 90 ○ \$2.00 per ton increase on the gate rate for MSW (new fee will be \$33.00 per ton)
  - 91 ○ Freon extraction fee increase to \$20.00 per unit dropped off at the PCC and \$30.00 per unit  
92 dropped in the cell. This will match the fee that SLVSWMF charges. Currently we are getting  
93 overrun with freon units as we are \$8.00 per unit cheaper than SLVWMF.
  - 94 ○ \$1.00 increase in tire disposal both on and off the rim (new fee will be \$3 off the rim, \$4 on the  
95 rim)
  - 96 ○ Screened woodchips will only be sold by the yard (no longer an option to be sold by the ton).  
97 Selling this item on a tonnage basis resulted in lost revenue as they are so light.
- 98 • Revenue projections do reflect the proposed fee increases as well as some growth in tonnage. We  
99 project a 7.6% increase in revenue.
- 100 • Sale of fixed assets include the sale of a compactor at \$200,000.
- 101 • Cash Expenditures is up 3.6 % from previous year. Projecting \$8.4 million in expenditures.
  - 102 ○ Personnel is up 3.2%.
    - 103 ▪ This includes the 8% Health Insurance Increase.
  - 104 ○ Public Education has been lowered a little bit.
  - 105 ○ Roads \$200,000 which is \$100,000 in road repair at Trans-Jordan and \$100,000 for repairs on  
106 Bacchus Highway
  - 107 ○ Track replacement on the D9 which will run around \$78,000
  - 108 ○ Fuel is unchanged as we are enjoying lower prices right now.
- 109 • We are planning on upgrading our Scale-house Software which will cost around \$80,000. Jaren said that  
110 the system was last upgraded in 2005. The software company is going to stop supporting our current  
111 system so we either need to upgrade or go to a different software. Jordan and Olivia have visited  
112 another landfill that is running the upgrade software and they have decided that an upgrade is our best  
113 avenue rather than a new system.
- 114 • Capital Outlays
  - 115 ○ Lining of Cell 6B for \$1.6 Million
  - 116 ○ New Flare scheduled for next spring
  - 117 ○ The new compactor will be financed (rather than a cash purchase) over 5 years at a cost of  
118 \$87,000 in finance charges. We need to finance the compactor at this time so we can keep the  
119 \$1 Million our cash reserves.

120 Jaren said a lot of this is based on the model that was created by Lewis and Young. The model continues to be  
121 updated as variables change. In addition to the financial forecast model we have an updated 5 Year Pro-Forma.  
122 If anyone would like copies of these updated models and proforma please let us know.

123 Kane asked if the budget includes the acceptance of the South Valley Water Reclamation Soil. Jaren said that  
124 revenue has not been placed in the budget which will be about another \$500,000 if we approve the acceptance  
125 of and receive that soil. The acceptance will be discussed later in this meeting along with a corresponding  
126 resolution.

127 **10. Approval of Resolution 20-04, Approval of Tentative Proposed Budget for FY 2020 - 2021**

128 *Steve Siddoway* made a motion to adopt the Tentative Budget for FY 2020 – 2021 and the scheduling of the  
129 hearing on June 11, 2020 and *Jason Rasmussen* seconded the motion.

130 Roll Call Vote:

131 Midvale City -	Yes	Riverton City -	Yes
132 South Jordan City -	Yes	Murray City -	Yes
133 Draper City -	Yes	West Jordan City -	Yes
134 Sandy City -	Yes		

135 **11. Executive Session**

136 *Steve Siddoway* made a motion to enter an executive session for the purpose of land acquisition as well as  
137 litigation. *Jason Rasmussen* seconded the motion.

138 Roll Call Vote:

139 Midvale City -	Yes	Riverton City -	Yes
140 South Jordan City -	Yes	Murray City -	Yes
141 Draper City -	Yes	West Jordan City -	Yes
142 Sandy City -	Yes		

143 The Board entered and exited the Executive Session.

144 **12. Resolution 20-05, Soil Acceptance from SVWRF**

145 Jaren explained that this resolution is to allow acceptance of low-level contaminated soil from a ditch bank from  
146 SVWRF at our regular gate rate. The material needs to be disposed of inside of a lined landfill cell. Every load  
147 will be tested and anything that is over the low level non-hazardous threshold will not be accepted.

148 *Jason Rasmussen* made a motion to approve Resolution 20-05, Soil Acceptance from SVWRF and *Steve Siddoway*  
149 seconded the motion.

150 Roll Call Vote:

151 Midvale City -	Yes	Riverton City -	Yes
152 South Jordan City -	Yes	Murray City -	Yes
153 Draper City -	Yes	West Jordan City -	Yes
154 Sandy City -	Yes		

155 **13. Chairman's Items**

156 Kane reminded the Board of the Budget and Fee Increase Hearing at Midvale City Hall on July 11<sup>th</sup> at 6:00 p.m.  
157 The hearing will also be available via GoToMeeting.

158 **14. Adjourn**

159 No other business was discussed.

160 *Jason Rasmussen* made a motion to adjourn the meeting and *Mike Gladbach* seconded the motion.