



Board Meeting December 4, 2019

Meeting Location: Trans-Jordan Cities, 10473 S. Bacchus Hwy, South Jordan, UT 84009

Attending:

Kane Loader, Chairman – Midvale City
Russ Kakala – Murray City
Steve Siddoway – Draper City
Jason Rasmussen – South Jordan City

Dave Newton, Vice Chair – West Jordan City
Mike Gladbach – Sandy City
Trace Robinson – Riverton City

Robert Markle – Draper City

Tim Peters – West Jordan City

Brenda Bingham – Secretary

Jordan Hensley – Treasurer

Also Attending:

Jaren Scott – Executive Director
Dwayne Woolley – TJ Consultant
Phil Markham – ACE Disposal
Teresa Gray – SLCoHD

Craig Hall – Counsel (arrived at 11:40 a.m. after roll call)
Jill Fletcher – Trans-Jordan Cities
Jason Turville – Trans-Jordan Cities
Fred Philpot – Lewis & Young (arrived at 12:51 p.m.)

Absent

N/A

1, 2, & 3 Welcome, Roll Call & Public Comment

Kane Loader called the meeting to order at 11:32 a.m. and welcomed all in attendance. A verbal roll call was taken and those in attendance are listed above for the record. Kane opened the meeting to public comment. No comments were made.

4. Approval of November 2019 Meeting Minutes

Kane entertained a motion or discussion regarding the approval of the November 2019 meeting minutes. No changes were requested.

Russ Kakala made a motion to approve the November 2019 Meeting Minutes and *Jason Rasmussen* seconded the motion. The motion passed unanimously.

5. Treasurer's Report

Jordan Hensley deferred his report to the January 2020 meeting as the Financial Statements are not complete due to the earlier date of the meeting.

6. Legal Report

Craig Hall deferred his legal report to the executive session.

7. Executive Director's Report

Jaren Scott reported on the following:

Holiday Hours – We will be closing on Christmas Eve and New Year's Eve at 4:00 p.m. and the landfill will be closed on Christmas Day and New Year's Day.

39 *2020 Meeting Schedule* – Jaren reviewed the proposed meeting schedule for 2020. No objections were made
40 nor changes recommended. Meetings will continue to be held on the third Thursday of the month at 7:30 a.m.
41 *Workers Comp Provider Change* – This year we went out to bid for our Workers Compensation Insurance. After
42 evaluating the bids, we decided to move from Worker’s Comp of Utah to ULGT. With this change we will be
43 looking at their (ULGT) safety incentive program to supplement our own safety program.

44 *Liner for Cell 5 Cap* – The liner bids were opened today and have come in under budget. Per information that we
45 had been receiving we expected the bids would be higher than we budgeted, so we are happy with the result.
46 We will be reviewing the bids and awarding the contract soon.

47 *Budget Opening* – We will be having a budget opening in February to adjust the budget in a few areas. Some
48 areas that will be adjusted are listed below:

- 49 • *Land purchase* - The budget needs to be adjusted for the purchase of the Daybreak Property.
- 50 • *Well Drilling* – The bid for the gas well drilling on Cell 5 came in higher than anticipated. The budget
51 numbers prepared by the previous Executive Director were low.
- 52 • *Engineering Consultants* – Projects and studies have been added after the budget was prepared that
53 required additional consultant fees.
- 54 • *Attorney’s Fees* – Our land purchases (Daybreak and Sandy Transfer Station) have required the use of
55 additional attorney time. At times we have had three full time attorneys working on the Daybreak
56 purchase.
- 57 • *New Flare* – We believe that the budget estimate for the new flare is too low. Our Title V permit is due
58 for renewal and a large part of this permit requires a functioning flare. When we first installed the gas
59 collection system it was not required by the EPA however, with the changes in new regulatory levels we
60 are now required to have a system. If a problem happens and the generators need to be off-line, we
61 need to operate the flare to be in compliance. The current flare does not work well enough therefore a
62 new one is required. We are working with consultants to ensure that we size the flare appropriately.
- 63 • *Wind Fence* – With the new berm plans designed by Daybreak we no longer need to have wind fencing
64 on the east and south perimeters. This change will save \$1.2 million in the current budget.

65 *SWANA Symposium March 2020* – The Beehive Chapter is holding a Symposium March 3rd – 6th in Springdale. If
66 you would like to attend contact Brenda.

67 *Solid Waste Social* – The Solid Waste Social will be held next Tuesday, December 10th. Thus far we have RSVP’s
68 for 51 people.

69 *Bayview / NUERA Update* – Bayview has doubled their waste flow this past year and are still adjusting to the
70 new changes.

71 *Sandy Suburban Update* – The Chairman of their Board has met with both Sandy and Midvale representatives.
72 We have been told by their counsel that we can move forward. Therefore, Craig will have the draft agreement
73 ready today.

74 *Herhoff & Washington County* – Herhoff has been meeting with Washington County in an effort to secure their
75 waste flow for the next 20 years. There is concern with parts of the proposal. Teresa Gray noted that Debbie
76 Lyon put together information regarding the Herhoff proposal when they approached Salt Lake City which may be
77 helpful.

78 **8. Resolution #19-14, Approval of 2020 Meeting Schedule**

79 *Dave Newton* made a motion to approve Resolution #19-14, Approval of 2020 Meeting Schedule and *Jason*
80 *Rasmussen* seconded the motion.

81 Roll Call Vote:

82 Midvale City -	Yes	Draper City -	Yes	Murray City -	Yes
83 Sandy City -	Yes	West Jordan City -	Yes	South Jordan City -	Yes
84 Riverton City -	Yes				

85 **9. Executive Session**

86 *Trace Robinson* made a motion to enter an Executive Session for the purpose of: Imminent or Pending
87 Litigation, Potential Property Acquisition and Disposition, & Discussion of Professional Competence and *Jason*
88 *Rasmussen* seconded the motion.

89 Roll Call Vote:

90 Midvale City -	Yes	Draper City -	Yes	Murray City -	Yes
91 Sandy City -	Yes	West Jordan City -	Yes	South Jordan City -	Yes
92 Riverton City -	Yes				

93 The Board entered an Executive Session.

94 **10. Performance Evaluation of Executive Director**

95 During the Executive Session the Board evaluated the job performance of the Executive Director at which time a
96 new salary was discussed and agreed upon.

97 *Dave Newton* made a motion to adjust the Executive Director's salary to \$132,000 per year and direct counsel to
98 draft an updated agreement to reflect this new wage. *Russ Kakala* seconded the motion. The motion passed
99 unanimously.

100 **11. Chairman's Items**

101 Kane wished everyone a Merry Christmas and reflected on the accomplishments that Trans-Jordan has made
102 and how appreciative he is of everyone who serves on the Board.

103 **12. Adjournment of Regular Board Meeting**

104 The Board adjourned the regular Board Meeting to enter a work session. No decisions will be made during the
105 work session.

106 **13. Work Session**

107 The following items were covered during the work session:

108 *Landfill Construction*: Jaren reviewed Subtitle D and Title V requirements and how Trans-Jordan complies with
109 these regulations.

110 *Recycling* – Jaren talked about the Salt Lake Tribune Article that states that Crossroads Papermill will be open
111 early 2020.

112 *Financial Controls* – A review of Trans-Jordan's financial controls was presented. The PowerPoint Presentation
113 with the details is attached in the file.

114 *Financial Planning* – Jaren started the financial planning portion of the meeting by giving a review of the
115 upcoming financial needs of the organization. The following items were covered:

- 116 • Recent decisions that impact Trans-Jordan's financial future
 - 117 ○ Daybreak Property Purchase
 - 118 ○ Sandy Transfer Station
 - 119 ○ Trans-Jordan Transfer Station
- 120 • Current proposal is to increase both Member and Commercial MSW Tipping Fees by \$2.00 at the
121 beginning of next fiscal year.
- 122 • Decisions will need to be made regarding fee increase progression
 - 123 ○ Trace noted that his city would rather see a smooth fee increase progression rather than bigger
124 increases farther apart.
- 125 • Jaren turned the meeting over to Jordan Hensley and Fred Philpot to review the Financial Forecast
126 Model that was initially presented in the October 2019 meeting.
 - 127 ○ The financial model can be updated and the inputs adjusted as needed going forward.

128 • Jason asked for an updated 5-year proforma with the new fiscal year budget proposal.

129 No other items were discussed.

130 *Jason Rasmussen* made a motion to adjourn and *Russ Kakala* seconded the motion. The meeting adjourned at

131 2:16 p.m.