



Board Meeting April 16, 2020

Meeting Location: Video Conference Only, No Anchor Location

**Attending:**

Kane Loader, Chairman – Midvale City	Dave Newton, Vice Chair – West Jordan City
Russ Kakala – Murray City	Mike Gladbach – Sandy City
Steve Siddoway – Draper City	Jason Rasmussen – South Jordan City
Troy McDougal – Riverton City	
Robert Markle – Draper City	Trace Robinson – Riverton City
Tim Peters – West Jordan City	Danny Astill – Murray City
Cal Roberts – Draper City	Ray Garrison – South Jordan City
Brenda Bingham – Secretary	Jordan Hensley – Treasurer

**Also Attending:**

Jaren Scott – Executive Director	Craig Hall – Counsel
Dwayne Woolley – TJ Consultant	Jill Fletcher – Trans-Jordan Cities
Phil Markham – ACE Disposal	Teresa Gray – SLCoHD (until 9:30 a.m.)

**Absent**

N/A

**1. 2. Welcome and Roll Call**

Kane Loader called the meeting to order at 9:00 a.m. The meeting was held via video conference with no assigned anchor location, per executive order given by Governor Herbert on March 6, 2020.

Roll call was taken and a list of those in attendance is listed above.

**3. Public Comment**

Kane opened the meeting for Public Comment. No comments were made.

**4. Approval of February 2020 Meeting Minutes**

Kane entertained a motion or discussion regarding the February 2020 Meeting Minutes. No changes were requested.

*Dave Newton* made a motion to approve the February 2020 Meeting Minutes and *Steve Siddoway* seconded the motion. The motion passed unanimously.

**5. Treasurer's Report**

Jordan Hensley reported on the following:

*Financial Statements* – Jordan reviewed the February and March 2020 financial statements. Highlights from the report are listed below:

- Pre-paid accounts increased by \$20,000, this is a due to more accounts since we went to commercial accounts only during the initial COVID response.

- 39 • Revenue is at 75% of budget (66% of budget year). We had an increase in tonnage compared to the
- 40 same month last year. The landfill did not close to the public until March 30<sup>th</sup> so any impact of the
- 41 closure will show next month.
- 42 • Operation salaries is 64% of budget and scale-house salaries is 61%. Overtime is high due to the open
- 43 positions that we have to fill with overtime hours.
- 44 • The Recycling Disposal Fee account will be over budget as we are seeing more usage for Freon
- 45 Evacuation as we are cheaper than other options. Kane asked if we are planning on adjusting the Freon
- 46 Evacuation Fee next year. Jaren indicated that we will be recommending increasing the Freon Fee to
- 47 \$20 (currently \$12) to match the Salt Lake County Landfill.
- 48 • A non-cash charge to our Post Closure Liability account was made for our annual accrual
- 49 • Green Waste product sales are above last year.

50 *Cash Reserve Forecast* – Jaren explained that with the \$12.5 million purchase of the Daybreak Property our cash  
 51 reserve is now down to the basic amount needed to operate and qualify for bonds in the future. Due to this  
 52 change Jaren asked Jordan to put together a Cash Reserve Forecast that can be used as a tool going forward.  
 53 This forecast does include the proposed fee increase of \$2 per ton for both member cities and the gate rate.  
 54 Jordan reviewed the forecast and upcoming capital outlays. At this time, we are looking at financing our next  
 55 compactor rather than paying cash. We are forecasting, after the fee increase and changing the compactor  
 56 purchase to a finance option, that our cash reserve will drop to \$2.8 million. Zions Finance suggests that we  
 57 keep our reserve closer to \$4.2 million so that we can receive a favorable bond rating. No questions were posed  
 58 by the board.

59 **6. Legal Report**

60 Craig Hall reported on the following:

61 *Sandy City Letter of Intent (LOI)* – The LOI with Sandy City regarding the Transfer Station has expired. An  
 62 extension of the LOI is recommended and can be handled through Resolution 20-03.

63 **7. Approval of Resolution 20-03, Extension of Sandy City Transfer Station LOI**

64 *Steve Siddoway* made a motion to approve Resolution 20-03 for the Extension of the Sandy City Transfer Station  
 65 LOI and *Russ Kakala* seconded the motion.

66 Roll Call Vote:

67 Midvale City -	Yes	Riverton City -	Yes
68 South Jordan City -	Yes	Murray City -	Yes
69 Draper City -	Yes	West Jordan City -	Yes
70 Sandy City -	Yes		

71 **8. South Valley Water Reclamation Facility Soil Acceptance**

72 South Valley Water Reclamation Facility (SLVSWRF) is requesting that we accept an estimated 16,000 tons of  
 73 contaminated soil that they need to remove from the property we lease for our composting operations. Dave  
 74 Newton asked how it will affect our airspace. Jaren noted that we would use it as daily cover so it would be a  
 75 net zero effect on our airspace. Jaren noted that we do have a need for some soil so this situation can help fill in  
 76 the gap and gives us the opportunity to be a good neighbor at the same time. This material can be taken under  
 77 our current permit. The Board deferred the decision regarding acceptance of the material.

78 **9. Executive Session – Postponed to end of Meeting**

79 The Board decided to move the Executive Session to the end of the meeting.

80 *Jason Rasmussen* made a motion to move the Executive Session for Property Acquisition to the end of the  
 81 meeting and *Dave Newton* seconded the motion. The motion passed unanimously.

82 **10. Best Practices Training**

83 Craig Hall conducted Best Practices Training with the Board. The PowerPoint is attached in the file.

84 **11. Executive Director's Report**

85 Jaren Scott reported on the following:

86 *SWANA Symposium and Training Recap* – Trans-Jordan was well represented at the symposium. The USDA had  
87 a presenter who spoke about seagull control plans and projects that could be helpful for Trans-Jordan. Jaren  
88 contacted him regarding an evaluation for our landfill. After the COVID-19 restrictions are eased Jaren will reach  
89 out for another meeting.

90 *COVID-19 Update and Reopening Discussion* – Jaren reviewed the decision to close the landfill to all but essential  
91 haulers with pre-paid accounts starting March 30, 2020. Commercial customers were extended the opportunity  
92 to set up pre-paid accounts so they can still use the landfill. A response plan, for COVID-19, has been created  
93 and is available if the Board would like to review. One of the biggest concerns is if COVID-19 infects our staff  
94 then our ability to take any trash is compromised. Jaren noted that this closure has given us the opportunity to  
95 assess different safeguards that can be used in order to reopen to all customers and still protect our staff and  
96 the public. If the Board decides to reopen to the public Jaren has recommendations such as no cash, no  
97 handling of credit / debit cards (solutions have been developed to handle payments), plexiglass will be installed  
98 at scale-house windows, and walking the line to expedite customers will be suspended. These safeguards will  
99 create longer wait times and lines. The Board discussed the situation. Dave noted that West Jordan supports  
100 reopening to the public. Jason Rasmussen asked if we believe that we will be able to keep the necessary PPE in  
101 place to protect employees. Jaren believes that we have enough on hand to do so and it should not be a  
102 problem. Jason noted that he supported closing and now defers to Jaren if he feels that we can safely reopen to  
103 the public and will follow his recommendation. Kane agreed with Jason regarding closure and reopening. Mike  
104 feels that dumpsters at the cities are viable options for residents therefore he supports keeping the landfill  
105 closed to the public. Draper City agreed with Sandy City and feels that we should remained closed to the public.  
106 Steve Siddoway noted that we should support the Salt Lake County directive of staying home. Russ explained  
107 that Murray's Mayor knows that the closure was an action of the Board but he (the Mayor) would like us to  
108 reopen to the public.

109 *Dave Newton* made a motion to reopen to the public and *Russ Kakala* seconded the motion. The motion passed  
110 with six in favor (West Jordan, Murray, Midvale, South Jordan, Riverton, Sandy) and one opposing (Draper).

111 The decision was to reopen to all customers on Monday, April 20<sup>th</sup>. Jaren noted that opening to the public will  
112 put the staff at risk but we are much better prepared now to handle exposure in a safer manner and appreciates  
113 the opportunity to have the past two weeks to work on these safeguards.

114 *Budget Highlights* – Jaren gave a summary of the upcoming budget for FY 2020 – 2021. The following points  
115 were given:

- 116 • \$2.00 per ton increase for MSW for Member Cities & Gate Rate
- 117 • Conservative tonnage estimation, no growth escalator due to uncertainty of economic outlook due to  
118 COVID-19
- 119 • Conservative expenditures, budgeting compliance and operational necessities
- 120 • Purchase of new compactor, using finance option rather than \$1.2 million cash purchase
- 121 • Lining bottom of cell Cell 6B, estimated at \$1.67 million
- 122 • Gas Flare purchase, estimated at \$750,000

123 Dave asked about the landfill gas production and the possibility of EDL getting a fourth engine. Jaren noted that  
124 the estimations is that there will not be enough landfill gas to add the additional engine until we cap 6A and 6B.

125 *Fee and Budget Hearing FY 2020 – 2021* – Jaren reminded the Board of the hearing requirements for fee  
126 increases and our regular budget hearing as well. The decision is to hold a combined hearing for the Fee  
127 Increases and Budget Hearing for FY 2020 – 2021 on June 11, 2020 at 6:00 p.m. The location will be determined  
128 as we do not know yet if we can meet in person or if it will be done via video conference.

129 *Asphalt Survey* – Jaren spoke about the need for asphalt repair and / or replacement. A study has been done  
130 regarding the life of the current asphalt roads around the landfill. Jaren reviewed the options with the Board.  
131 The repair option that Jaren is recommending is estimated at \$89,000 which gives an additional 5-7 years before  
132 we need to do a full road replacement. This repair amount is built into next year’s budget. A full replacement is  
133 estimated to be \$763,000, which we are not in a cash position to choose at this time.

134 *South Jordan City Road Repair* – Jaren turned the meeting over to Jason Rasmussen to speak about road repair  
135 on Bacchus Highway. Jason spoke about the asphalt road overlay that South Jordan will be doing on Bacchus  
136 Highway, Old Bingham Highway, and 11800 South. Since these roads receive damage from the heavy traffic  
137 coming to the landfill Jason would like the board to consider a policy or procedure that would allow member  
138 agencies the opportunities to request funding from Trans-Jordan to help with repair costs. Initially South Jordan  
139 City was going to request \$100,000 - \$120,000 from Trans-Jordan to pay for half of the project but he feels that  
140 an overall policy for road repairs for effected cities would be a better option. The Board talked about the  
141 situation and how it is common for a landfill to pay the city in which they reside a host fee to help with these  
142 types of costs. Dwayne Woolley noted that South Jordan City received a significant discount for membership in  
143 the landfill in lieu of a host fee. Jaren said he will review the history of South Jordan’s Membership Agreement  
144 vs Host Fees and a possible policy for road repair going forward. The Board discussed that other cities also have  
145 the impacts of the traffic coming to Trans-Jordan. There has been discussion regarding a host fee for the Sandy  
146 and South Jordan when transfer stations open. All of these issues will be researched and discussed in a future  
147 meeting.

148 Mike asked about the speed bumps at the landfill. Jaren said that we have issues with the large trucks speeding  
149 on the roads so the speed bumps were installed to help slow the traffic down. Russ said that Murray has some  
150 temporary speed bumps that Trans-Jordan can borrow to help determine the best placement of speed bumps to  
151 help with the issue. Jaren will follow up with Russ.

152 *Lining Project Update* – The liner project is about 50% done at this time. Jaren showed pictures of the liner  
153 project.

154 *Bayview Lining Update* -Bayview has completed lining cell 1.5.

## 155 **12. Executive Session**

156 *Dave Newton* made a motion to enter an Executive Session to discuss potential property acquisition and *Steve*  
157 *Siddoway* seconded the motion.

158 Roll Call Vote:

159 Midvale City -	Yes	Riverton City -	Yes
160 South Jordan City -	Yes	Murray City -	Yes
161 Draper City -	Yes	West Jordan City -	Yes
162 Sandy City -	Yes		

163 The Board entered an Executive Session on a separate telephone conference call.

## 164 **13. Other Business**

165 *Member Rate Increase* – Dave noted that he informed the West Jordan City Council of the upcoming \$2.00 per  
166 ton rate increase which equates to \$0.20 per can. In addition, he informed them that the increases would be  
167 happening each year for the next 13 years. Kane suggested that each Board Member also inform their councils  
168 that the fee increases will be happening over the next several years so they are aware.

169 *Updated Proforma and Financial Forecast* – Jaren noted that an updated five-year proforma and financial  
170 forecast model will be presented in the May meeting.

171 **14. Adjournment**

172 *Mike Gladbach* made a motion to adjourn and *Troy McDougal* seconded the motion. The meeting adjourned at  
173 10:56 a.m.