



Board Meeting May 16, 2019

Meeting Location: Trans-Jordan Cities, 10473 S. Bacchus Hwy, South Jordan, UT 84009

Attending:

Kane Loader, Chair – Midvale City

Dave Newton – West Jordan City

Mike Gladbach – Sandy City

Jason Rasmussen – South Jordan City

Russ Kakala – Murray City

Steve Siddoway – Draper City

Trace Robinson – Riverton City

Tim Peters – West Jordan City

Jaren Scott – Treasurer & Deputy Director

Brenda Bingham - Secretary

Also Attending:

Mark Hooyer - Executive Director (Partial)

Craig Hall – Counsel

Dwayne Woolley – Trans-Jordan Consultant (Partial)

Jordan Hensley – Trans-Jordan Employee

Robert Markle – Draper City Employee

Phil Markham – ACE Disposal (Partial)

Representatives from Zions Bank (Partial)

Absent

N/A

1, 2, & 3 Welcome, Roll Call and Public Comment

Kane Loader called the meeting to order at 8:01 a.m. and welcomed all in attendance. A verbal roll call was taken and those in attendance are listed above.

Kane opened the meeting to public comment. No comments were made.

4. Approval of February 2019 Meeting Minutes

Kane invited any comments or changes to the February 2019 Meeting Minutes. No changes were requested.

Russ Kakala made a motion to approve the February 2019 Meeting Minutes and *Dave Newton* seconded the motion. The motion passed unanimously.

5. Zion's Bank Presentation

The floor was turned over to a representative from Zion's Bank. An agreement was signed by Trans-Jordan that allows Zion's Bank representatives to speak to the Board regarding advice on bonding issues. A copy of the report distributed to the Board is attached in the file.

6. Executive Session Regarding Personnel

The Board agreed to move agenda item 13 up to this juncture, Executive Session regarding Personnel.

Dave Newton made a motion to enter an Executive Session to discuss the character, professional competence, or physical or mental health of an individual and *Russ Kakala* seconded the motion.

- 37 Roll Call Vote:
- 38 Midvale City, Yes
- 39 Murray City, Yes
- 40 South Jordan City, Yes
- 41 Sandy City, Yes
- 42 Draper City, Yes
- 43 Riverton City, Yes
- 44 West Jordan City, Yes
- 45

46 The Board re-entered the regular session. Mark Hooyer was no longer present when the regular session
47 re-convened.

48 **6. Financial Report**

49 Jaren Scott reported on the following:

50 *April 2019 Financial Statements* – Jaren reviewed the April 2019 financial statements with the Board. Overall we
51 are on track for revenues to be over budget and expenses below budget when the fiscal year ends.

52 **7. Budget Presentation FY 2019 – 2020 Proposed Budget**

53 Jaren Scott and Jordan Hensley gave a presentation on the proposed FY 2019 – 2020 budget. The presentation
54 is saved in the file. Highlights of the presentation are below:

- 55 • Review of projected revenues and expenses vs. budget was given for the current fiscal year
- 56 • Overall proposed revenue increase of 7.4%. Revenue highlights below:
 - 57 ○ No fee changes requested for FY 2019 – 2020. A \$2 per ton increase in member city rates is
 - 58 proposed for FY 2020 – 2021 and shown on the Five Year Proforma sent to the Board.
 - 59 ○ Proposed / projected revenues have been increased to more accurately reflect the current year
 - 60 revenues.
 - 61 ○ A question regarding the Cell Tower Lease length was posed. Jaren spoke about the lease and
 - 62 explained that we did an analysis regarding the benefit of keeping the lease vs. selling the tower
 - 63 (as requested) and we decided that keeping the lease was the best option.
- 64 • Overall proposed expenses increase of 3.5%. Expense highlights are below:
 - 65 ○ Personnel (all personnel related line items combined) increases by 7.8%
 - 66 ▪ Addition of a FTE for a Master Level Mechanic. Jaren explained that if we are able to
 - 67 hire a Master Level Mechanic then we will be able to do more repairs with our own
 - 68 personnel rather than using Wheeler Machinery. This change will save money overall.
 - 69 ▪ Proposed 1.5% COLA and 3.5% average merit increase. Jaren explained that we
 - 70 proposed a COLA so that we can keep our wage ranges in line with other comparables.
 - 71 The Board discussed what various cities are doing with regard to wages and the
 - 72 challenges of hiring and retaining employees.
 - 73 ▪ Health Insurance increase of 6.8%
 - 74 ▪ Workers Compensation increase of 58%, due to higher EMOD
 - 75 ▪ Increase in 401(k) match as more employees are taking advantage of the program.
 - 76 ○ H-10 Gas Well Repair (\$25,000).
 - 77 ○ Replacement of the 349 Bucket Tips at a cost of \$8,000. We will be paying for the materials and
 - 78 Wheeler will donate the labor. These new tips are better for safety therefore Wheeler is willing
 - 79 to share in the cost.
- 80 • Capital construction expense highlights
 - 81 ○ Vertical gas wells on Cell 5A = \$200,000 (Roll over from FY 2018-2019)
 - 82 ○ Cell 5A Liner = \$1,000,000 (Roll over from FY 2018-2019)
 - 83 ○ Gas Flare = \$350,000 (Roll over from FY 2018-2019)

84 ○ Wind Fence, East and South = \$1,200,000

85 **8. Resolution #19-04, Approval of Tentative Budget FY 2019 - 2020**

86 *Trace Robinson* made a motion to approve Resolution #19-04, Approval of Tentative Budget FY 2019 – 2020 and
87 *Jason Rasmussen* seconded the motion.

88 Roll Call Vote:

89 Midvale City, Yes

90 Murray City, Yes

91 South Jordan City, Yes

92 Sandy City, Yes

93 Draper City, Yes

94 Riverton City, Yes

95 West Jordan City, Yes

96 **9. Legal Report**

97 Craig Hall reported on the following:

98 *E-Waste Recycling* – Craig spoke about the progress that has been happening in the quest to find a solution for
99 E-Waste Recycling. Dwayne Woolley has been participating in this effort as well.

100 **10. Open Meetings Training**

101 Craig Hall gave a presentation to the Board on Opening Meetings. The presentation is attached in the file.

102 **11. Disclosure and Policy Statements**

103 Craig explained the requirement for Board Members to sign a Disclosure and Policy Statement each year. The
104 disclosure statements were previously sent to the Board for their review. Board members signed the
105 statements for the file.

106 **12. Operations Report**

107 Jaren Scott reported on the following:

- 108 • *Entrance Gate Update* – The Entrance Gate Project is approximately 95% complete. We have had a
109 challenge getting the contractor to finish the final details. Final payment has been withheld until the
110 project is complete.
- 111 • *Wind Fence Update* – The Wind Fence project is underway. The Board spoke about the benefits of the
112 wind fence. Jason recommended that the removal of the Wind Fences be included in any post closure
113 master plan.
- 114 • *H-10 Well Repair* – The need to repair the H-10 Well was discussed in the Budget Presentation. Pictures
115 were shown to the Board showing settling around the well and the damage that has been done.
- 116 • *South Valley Sewer Sludge Disposal Request* – Representatives from South Valley Sewer have requested
117 that we take the sludge from their plant. They are planning on updating their system with a drying
118 process but until then they need a backup for disposal of their current sludge which is 18% solids. The
119 Board decided that we will not accept the wet material, consistent with the decision that was made
120 years ago when other sewer companies requested disposal of “wet” sludge, however when the drying
121 process is implemented the Class A material (90% solids) that is produced will be accepted.

122 *Dave Newton* made a motion to accept Class A material from South Valley Sewer once the drying system
123 is in place and *Jason Rasmussen* seconded the motion. The motion passed unanimously.

- 124 • *Free Compost Days Recap* – Jaren spoke about the Free Compost Event that was held on April 20th and
125 22nd. The event was a success and we were able to give away the surplus that has built up over the last

126 ten years. We believe that we will be able to sell the level of product that we will be producing going
127 forward and will not need to hold another free event in the foreseeable future.

128 **13. Executive Session, Potential Property Acquisition and Disposition**

129 *Dave Newton* made a motion to enter an Executive Session for the purpose of discussing Potential Property
130 Acquisition and Disposition and *Russ Kakala* seconded the motion.

131 Roll Call Vote:

132 Midvale City, Yes

133 Murray City, Yes

134 South Jordan City, Yes

135 Sandy City, Yes

136 Draper City, Yes

137 Riverton City, Yes

138 West Jordan City, Yes

139 The Board re-entered the regular meeting.

140 **14. Chairman's Issues**

141 Kane Loader spoke about the need for an Interim Executive Director with Mark Hooyer's departure. The Board
142 asked Jaren Scott to fill the position of Interim Executive Director until such time a decision about a permanent
143 appointment can be made. Jaren agreed to fill the position.

144 *Trace Robinson* made a motion to appoint Jaren Scott to the position of Interim Executive Director and *Mike*
145 *Gladbach* seconded the motion. The motion passed unanimously.

146

147 A motion was made to adjourn the meeting. The meeting adjourned at 1:00 p.m.