



Board Meeting May 17, 2018

Meeting Location: South Jordan City Public Works, 10996 S Redwood Road, South Jordan, UT

Attending:

Kane Loader, Chair – Midvale City	Dave Newton, Vice Chair – West Jordan City
Russ Kakala – Murray City	Trace Robinson – Riverton City
Steve Siddoway – Draper City	Mike Gladbach – Sandy City
Tim Peters – West Jordan City	
Jaren Scott – Treasurer & Deputy Director	Brenda Bingham - Secretary

Also Attending:

Mark Hooyer, Executive Director	Craig Hall – Counsel
Janet Best, Trans-Jordan Cities	Dwayne Woolley – Citizen
Steve VanMaren - Citizen	

Absent

None

1, 2, 3 & 4 Welcome, Roll Call, Public Comment and Approval of April 2018 Minutes

Kane Loader called the meeting to order at 7:35 a.m. and welcomed all in attendance. The meeting was held at the South Jordan City Public Works Facility. A verbal roll call was taken and those in attendance are listed above.

The meeting was opened for public comment. Steve VanMaren, Sandy City Resident, noted that our agenda is not posted at Sandy City. Mike Gladbach said he will work on getting the agenda posted at Sandy City. Agendas are sent to the City Recorders of the member cities to post however, posting at the cities is not required. The notice was posted on the PMN Website as required by law.

Kane asked for any recommended changes, discussion or approval to the April 2018 meeting minutes. Dave Newton noted that the minutes need to be changed to reflect that the meeting was held at Riverton City Public Works and not Trans-Jordan. The change will be made.

Dave Newton made a motion to approve the April 2018 Meeting Minutes with the meeting location change. *Russ Kakala* seconded the motion. The motion passed unanimously.

5. Treasurer's Report

Jaren Scott reported on the following:

April 2018 Financial Report – Jaren reviewed the financial report. We continue to set records this year with incoming vehicle count and tons. Jaren reviewed and explained why a few line items that are over budget. One area that has been changed for next fiscal year is the approach for budgeting the sale of fixed assets. In the past this line item was budgeted more as a placeholder but next fiscal year we are budgeting the revenue we anticipate receiving for the items that we will be selling. Another change that has been made is the retitle of the Grinding category to Greenwaste. This description better reflects the area of expenses.

Greenwaste Discussion - Mike inquired about the Greenwaste Operation and the current market situation. Jaren explained that we still have an abundance of product to sell. We have been trying to find new outlets such as Sorensen Sand and Gravel who will be purchasing 500 tons of compost to mix with their soil to make a new

42 product. In addition, we have been getting more greenwaste through the gate as Diamond Tree shut down this
43 past month. Mike said when asked about starting a curbside greenwaste program he explains that the market
44 doesn't support it. Jaren noted the problem with additional curbside programs is the mix of material coming
45 from households, such as the abundance of grass clippings, messes with the process and product. Dave asked if
46 we are still exploring the purchase of a bagging unit for the greenwaste products. Jaren explained that we are
47 going to borrow Wasatch Integrated's bagger for a trial. A report will be given to the board after the trial with a
48 corresponding proposal if we feel a bagger would be beneficial.

49 **6. Legal Report**

50 Craig Hall reported on the following:

51 **Landfill Experience** – Craig spoke about his recent visit to Trans-Jordan and complemented the staff for how the
52 additional customer flow was handled. Jaren explained how the Scalehouse Staff will walk the line and
53 determine customers who have minimum loads and process their tickets in the line to help the traffic flow
54 faster. We are having issues with a long line of vehicles waiting to get into the landfill; the line will go out the
55 gate and up the road on Saturdays. Jaren is working with UHP for help with crowd control.

56 **Tire Fund Audit** – It has been six months since the requested audit began but they have not yet completed the
57 process.

58 **Recycling Residuals / Contract Wording** – Craig spoke about an article in the Wall Street Journal regarding
59 Recycling. In summary, recycling as we know it is not working. When recycling contracts come up for renewal
60 we want to ensure that any residual waste that comes from curbside programs is brought to Trans-Jordan. Craig
61 would like to review the residual section of member city contracts to ensure we are controlling our waste
62 stream.

63 **DEQ Fee Schedule** -- It is rumored that the DEQ is not going to consider public input nor consult with the
64 industry with regard to the new fee schedule. They may keep the same proposed fee schedule which is not the
65 intent of the legislature. If this happens Craig may ask the cities for help with their legislative contacts to ensure
66 the fee is reviewed as intended.

67 **7. Board Education – “Open Meetings Training”**

68 Craig Hall presented the annual required Open Meetings Training. A copy of the PowerPoint presentation is
69 attached in the file for reference.

70 **8. Executive Director's Report**

71 Mark Hooyer Reported on the following:

72 **Operations Report** – Mark turned the floor to Jaren Scott for the Operations Report.

- 73 • **New Loader** – We have taken delivery of our new loader.
- 74 • **Litter Control Fencing Bid** – The bid goes out this Sunday for the test phase for the litter control fence.
- 75 • **DEQ Visit / Inspection** – Phil Burns, our DEQ Inspector, visited Trans-Jordan for an inspection. Phil was
76 very complementary regarding our operations. Jaren expressed appreciation to the Board for all their
77 support that enables Trans-Jordan to operate so well. Phil did mention that he may be retiring soon.
78 Jaren will let the Board know if any formal findings are made.

79 **Building Remodel** – Mark reported that we are well underway with our building remodel. The full project
80 should be completed by the end of October.

81 **Bayview Landfill Manager** – Recruitment for the Bayview Landfill Manager begins this week. The job
82 announcement will be sent to the Board electronically.

83 **Strategic Planning** – We are moving forward with the search for property for a transfer station. Ideally a site
84 would be at least 8-10 acres. Mark passed out a survey regarding potential transfer station sites within their
85 cities. Traffic patterns for any potential sites should be considered. Discussion regarding the Sandy City site is
86 still ongoing. Mark would like the completed surveys returned within the next month or two.

87 **Budget / Fee Increase Hearing Schedule** – Mark reminded the Board that we will be holding the Public Hearing
88 for the proposed budget and fee increase on June 6th @ 6 p.m. at West Jordan City Hall.

89 **Fiscal Year 2019 Proposed Budget** – Since our previous meeting three changes have been made to the proposed
90 budget.

- 91 1) Increased labor budget for the Scalehouse. The budget was increased by \$15,000 to help compensate
92 for the continued increased traffic flow. The additional funds are primarily for additional temporary
93 labor with a little extra in overtime.
- 94 2) Public Education budget increased by \$10,000 to help cover additional staffing for city / community
95 events. In addition, we are planning on having a celebration of our 60th Anniversary which is included in
96 the increased budget.
- 97 3) An additional \$25,000 is needed for the first phase of the litter fence per engineering estimates.

98 Jason would like to have a discussion in the future regarding bonding and finances.

99 **9. Approval of Resolution #18-03, Adoption of Tentative Budget for FY 2018-2019**

100 *Jason Rasmussen* made a motion to approve Resolution #18-03, Adoption of Tentative Budget for FY 2018 –
101 2019 and *Mike Gladbach* seconded the motion.

102 *Roll Call Vote:*

103 South Jordan City	– Yes
104 West Jordan City	– Yes
105 Sandy City	– Yes
106 Murray City	– Yes
107 Draper City	– Yes
108 Midvale City	– Yes
109 Riverton City	- Yes

110 **10. Other Items**

111 No Executive Sessions were Held.

112 A brief discussion was held regarding the need for one or two transfer stations. We do have the option of
113 eminent domain.

114 No other discussion was held.

115 *Trace Robinson* made a motion to adjourn and *Mike Gladbach* seconded the motion. The meeting adjourned at
116 8:35 a.m.